



CITY OF BURLINGTON**Department of Public**

Street & Park and Water Departments
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CITY OF BURLINGTON PARK BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 17, 2015, 6:30PM
2200 S. Pine Street, Burlington, WI 53105

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Peter Turke, Ald. Ruth Dawidziak, DPW Supervisor Dan Jensen, P.E.
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Chairman Darrel Eisenhardt called the meeting to order at 6:31 P.M.

Roll Call: Present: Commissioners Clay Brandt, Jeff Schopp, Alderman Ruth Dawidziak, Dan Jensen, DPW Supervisor and Chairman Darrel Eisenhardt. **Excused:** Commissioners Jennifer Amborn, Lori Hintz and Peter Turke.

Approval of July 15, 2015 Park Board Minutes: Chairman Eisenhardt entertained a motion to approve the July 15, 2015 Park Board Minutes. Motion to approve made by Commissioner Brandt. Seconded by Alderman Dawidziak. All voted aye. Motion Carried.

Citizens Comments: None

Aldermanic Report: Ruth Dawidziak: None

DPW Supervisor Report: Dan Jensen: Mr. Jensen distributed the Development Fund Financials. He also distributed Change Order #1-5 with Scherrer Construction for \$3213.13, increase in the cost for the Wehmhoff-Jucker Park Project, which he had presented to Committee of the Whole on July 21, 2015. The final project cost after the change order was \$219,877.73. The funds came from Park Development funds. The City will be reimbursed \$45,000 toward this project from a DNR Recreational Trail Aid Grant.

Mr. Jensen stated that he would be handling the Grant Reimbursement portion for Wehmhoff-Jucker, as the contract with Ayres and Associates did not state that they would be doing it.

New Business:

Burlington Bike Club – Madonna Carr: Future Cycling Projects and why they should be a higher priority in the Park Board Budget: Madonna Carr was present and expressed to the Park Board that

while there were some good projects to promote bicycling, she would like to see the Park Board involved in putting in additional bike trails and bike lanes throughout the City. She felt the City lacks in connectivity of bike lanes and places of interest for bike riders. Ms. Carr will speak with the National Bike Federation throughout the winter about the possibility of obtaining grants for bike trails through the City of Burlington.

Dan Jensen, DPW Supervisor stated he could put bike lanes on various streets throughout the City, making it possible for bicycles to navigate easier from place to place. He will work on a map showing where and what streets he could have done by the Department of Public Works.

Ms. Carr stated there was someone who would like to donate a bike rack. She will work with Dan Jensen on placement at Wehmhoff-Square. Ms. Carr informed the Park Board there will also be another contest next year for designing a bike rack.

Ms. Carr distributed a flyer for Pedal Paddle & Play being held on September 27th from 11:00AM until 3:00 PM at Wehmhoff Jucker Park. In addition to a bike trail ride and canoe rentals, there will also be student musicians performing along the way, to promote Music Matters.

Dan Jensen stated he would install bike racks that are currently being stored at DPW. He will work with Ms. Carr to determine which areas would be best for installation, but would place one at Sunset Park, which was on the COMP Plan, and also McCanna Park.

Prioritized Listing Compilation for COMP Plan: Chairman Eisenhardt reviewed the COMP Plan items as the members had prioritized them. Although there were several projects the members would like to see accomplished, the costs to complete them and funds available do not make it possible.

The projects which the Park Board Commissioners agreed should be done are:

ADA ramps and connection from the parking lot at Echo Park, cost estimated by Ayres and Associates at \$8,000.00. Dan Jensen thought the cost would be lower if the work were to be done by DPW crews.

They also discussed upgrading the restrooms at Congress and Wagner Parks, but available funds would not allow it. The Commissioners thought perhaps the baseball teams using Congress could do fundraising for Congress bathrooms.

Replacing lighting at Wehmhoff-Jucker Park, cost estimated by Ayres and Associates at \$6000.00. Dan Jensen will obtain a cost estimate for the Park Board Members.

Replacing the drinking fountain at Congress diamond at an estimated cost of \$5000.00 by Ayres and Associates would only be about \$1400.00 per Dan Jensen. Mr. Jensen stated if the Park Board purchased the drinking fountain, he could have someone from the Department of Public Works install it. Mr. Jensen will check into the cost of just the fountain.

They also discussed Signs and Rules to be posted at the ball diamonds. Mr. Jensen apologized, and stated he was still working on it. Once he has the wording completed he will order the signs, and it would be paid out the DPW Budget, not the Park Funds.

The bathrooms at Wagner and Congress were discussed, and the possibility of putting in unisex bathrooms. Cost for both are more than funds currently available.

Discussion regarding October meeting – Change to Thursday, October 22, 2015: The Commissioners discussed changing the October meeting from October 15th to October 22nd. All were in agreement that this date would be acceptable. Deb Rintamaki will send out an email to all Park Board members reminding them of the date change.

Old Business: None

Other Items:

There being no further items for discussion. Chairman Eisenhardt entertained a motion for adjournment. Motion to adjourn made by Commissioner Schopp. Seconded by Commissioner Brandt. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:47 P.M.

Respectfully Submitted by:

**Deb Rintamaki
Department of Public Works**